

## WINSHILL PARISH COUNCIL

Minutes of the Meeting of the Winshill Parish Council held at Winshill Neighbourhood Resource Centre at 7.30 pm on Thursday, 22 May 2008.

### **Present:**

Councillors D Bartram, S Edmonds, J Muir, I North, R Patel, P Rose, and J Scotland.

### **Also present:**

Mr S Taylor (Clerk) and Borough Councillor D Leese.

### **Apologies:**

Apologies for absence were received from Councillors D Fletcher, M Fletcher and M Gale.

### **MATTERS RAISED AT THE ANNUAL PARISH MEETING.**

The Chairman's Annual Report and the Annual Accounts were presented to the Annual Parish Meeting which took place immediately prior to the Parish Council Meeting at 7.00 pm. Members thanked the Parish Council employees for their efforts in helping to make the previous year a very successful one.

#### **65/08 ELECTION OF CHAIRMAN FOR THE MEETING**

The In the absence of the Chairman, D Fletcher, it was agreed that the Vice Chairman, J Scotland, act as Chairman for the meeting.

#### **66/08 ELECTION OF CHAIRMAN FOR THE YEAR 2008/2009**

It was unanimously agreed that Councillor D Fletcher should continue as Chairman for the second year of a proposed two-year term of office.

#### **67/08 ELECTION OF VICE- CHAIRMAN FOR THE YEAR 2008/2009**

It was unanimously agreed that Councillor Scotland should continue as Vice-Chairman for the second year of a proposed two-year term of office.

#### **68/08 ELECTION OF MEMBERS TO THE PLANNING SUB-COMMITTEE FOR THE YEAR 2008/2009**

Councillors D Fletcher, Bartram and Hancox were elected as members to the Planning Sub-committee.

#### **69/08 ELECTION OF MEMBERS TO THE GRANTS TO ORGANISATIONS SUB-COMMITTEE FOR THE YEAR 2008/2009**

Councillors Muir, North and Scotland were elected as members to the Grants to Organisations Sub- committee.

70/08 **ELECTION OF MEMBERS TO THE NEIGHBOURHOOD RESOURCE CENTRE STRATEGIC PARTNERSHIP BOARD FOR 2008/2009**

Councillors Gale, North and Scotland were elected as members to the Neighbourhood Resource Centre Strategic Partnership Board.

71/08 **ELECTION OF MEMBERS TO THE PARISH PLAN SUB-COMMITTEE FOR THE YEAR 2008/2009**

Councillors Edmunds, D Fletcher, M Fletcher, North, Rose and Scotland were elected as members to the Parish Plan Sub-committee.

72/08 **DECLARATIONS OF INTEREST**

There were declarations of interest made by J Muir regarding the grant application made by Abbott Beyne School, minute no 82/08 refers.

73/08 **MINUTES**

Members considered the propriety of the previous meeting following concerns raised by a member regarding the change in venue. After considering all the salient facts members were satisfied that the meeting was in order and the Minutes of the Meeting held on 19 April 2007 were approved and signed as a correct record. For the avoidance of any doubt members agreed to reaffirm the financial decisions made at the previous meeting at the appropriate point during the meeting.

74/08 **CORRESPONDENCE**

The Clerk reported details of the following correspondence:

- |                     |  |
|---------------------|--|
| a) Sophie Tift      | Maternity Leave  |
| b) Audit Commission | Year Ending 31 March 2008 Accounts   |
| c) ESBC             | Agenda and notes for the Planning Applications Committee to be held at the Town Hall at 1400 on Monday 19 May 2008 |
| d) SPCA             | Training and Updates   |
| e) DCC              | Licence to Plant for Planters in Winshill  |
| f) ESBC             | Local Development Framework – Site Allocations DPD   |
| g) Winshill FC      | Advertisement in Winshill FC Magazine  |
| h) ESBC             | Tree Warden Scheme   |
| i) CPRE             | New Planning System Seminar  |

**Resolved:**

- To write to the Borough Council putting Councillor Bartram's name forward with regard to the tree warden scheme.
- To agree to a £50 half page advert regarding the time and date of meetings of the Parish Council in the Winshill FC magazine.

75/08 **PLANNING APPLICATIONS**

The Chairman reported on the following:

- a) Applications that have been decided under delegated powers;
- b) Applications for which time to respond has now passed;
- c) Applications to which we can respond.

76/08 **MANAGEMENT AND RUNNING OF THE NEIGHBOURHOOD RESOURCE CENTRE**

Reference was made to the need to make provision for the cleaning of the centre whilst the cleaner was on maternity leave.

The growing success of the centre was evident with two new groups making enquiries, these were AXIS, an alcohol advisory service and English lessons for a group of those for which English is not the first language.

The funding contribution from SCC had been agreed at £20,000 for 2008/2009.

Discussions were in progress regarding the appointment of a new administrator on a 12 month contract. There were still issues to be resolved in this respect, namely who would employ the person and the likely financial contribution from the PCT.

**Resolved:**

To agree to an administrator being appointed on a 12 month contract including meeting any financial shortfall where necessary.

77/08 **THE CORPORATE HOMICIDE AND CORPORATE MANSLAUGHTER ACT 2007**

Companies and organisations can be found guilty of corporate manslaughter under Health and Safety Law as a result of serious management failures resulting in a gross breach of duty of care. As a result Zurich now provides us with corporate manslaughter defence costs of up to £5million.

The Council needs to ensure that it maintains safe working practices that meet Health and Safety standards.

**Resolved:**

That the Clerk and Vice Chair attend one of the one day seminars being run by Zurich on topics relevant Local Councils at a cost of £60 per person.

78/08 **PARISH PLAN**

Responses were still being received including an offer from a parishioner to help with the drawing-up of the plan.

**Resolved:**

That the Chairman of the Parish Plan Sub-committee contact the parishioner who has expressed an interest in the drawing-up of the Parish Plan and invite him to be a co-opted member of the sub-committee.

79/08 **NEWSLETTER**

Members were reminded that the closing date for articles for the summer edition was the end of June 2008.

80/08 **WINSHILL SIGNS**

There was nothing further to report.

81/08 **FINANCIAL REPORT**

The accounts for the year ending 31 March 2008 were formally presented to the meeting together with evidence in support of the Annual Governance Statement required by the Audit Commission. Members considered that it was necessary to formally review the financial and other risks facing the Council since these had been done over time ago in a somewhat piecemeal fashion.

**Resolved:**

- That the annual account for 2007/2008 be approved.
- That the Annual Governance Statement be completed in the affirmative.
- That a formal risk assessment policy be developed as soon as possible.

82/08 **GRANTS TO OTHER ORGANISATIONS**

The grant made at the previous meeting towards the Abbot Beyne School's Project Namibia was discussed together with a new application from the Methodist Church for an overhead projector.

**Resolved:**

- That the grant of £1000 made towards the Abbot Beyne Project Namibia on the condition that the pupils report back on the project in due course is confirmed and that the payment be made before the visit takes place to allow the necessary arrangements to be made.
- That the making of the decision on the grant to the Methodist Church be postponed to a future meeting pending further information.

83/08 **REPORT ON ACCOUNTS PAID**

		£	Cheque no
Manor House Serv.	Shelving	329.00	252
South Staffs Water	Rates	70.43	253
S. Edmonds	Purchase of Cleaning Equipment	72.66	254
Bizz Energy	March Electricity	174.04	255
Orbit Housing	Handyman Service	22.99	256
Bizz Energy	April Electricity	126.54	257
SPCA	Annual Subscription	727.00	258

**Resolved:**

That payment of the above accounts is confirmed.

84/08 **COUNTY COUNCILLORS REPORT**

Members were up-dated on the current highway arrangements in Union Street.

85/08 **REPORTS OF BOROUGH COUNCILLORS**

Reference was made to the work of the new parking wardens being mainly involved in the town centre. It would be some time before any residential parking schemes are introduced and the first of these was not likely to be in Winshill.

86/08 **CLERK AND MEMBERS' REPORTS**

The planting of areas around the Neighbourhood Resource Centre was discussed in conjunction with the planters proposed following the tour of the Parish by some of the members. It was suggested that this work could also be carried out and then maintained by the Lengthsman.

**Resolved:**

- That the sum of up to £4000 made available for the purchase of planters, compost and plants, should also allow for some planting around the resource centre.
- That this be funded from the existing equipment and maintenance budget by using the money carried over from last year to supplement the current budget.

87/08 **DATE OF THE NEXT MEETING**

**Resolved:**

That the next meeting of the Parish Council be held on 26 June 2008 at 7.30 pm at the Neighbourhood Resource Centre.

Chairman