



WINSHILL PARISH COUNCIL

Minutes of the Annual Parish Meeting and Annual Meeting of the Winshill Parish Council held at Winshill Neighbourhood Resource Centre at 7.00 & 7.30 pm on Wednesday 16th May 2018.

Present:

Councillors I North, Rev. P Boshier, D Fletcher (also a Borough Councillor), M Fletcher, A Lawrence, G Lomas, M Norton, L O'Mahoney and K Smith.

Also present:

S Taylor (Clerk), R Faulkner (Borough Councillor), C Wileman (County Councillor) and S Bullock (local resident).

Apologies:

Apologies were accepted from Councillors T Prescott and J Norton.

MATTERS RAISED AT THE ANNUAL PARISH MEETING

The Chairman's Annual Report and the Annual Accounts were presented to the Annual Parish Meeting at 7.00 pm prior to the Parish Council Meeting at 7.30pm. The progress made by the Parish Council during the past twelve months especially with regards to the summer fayre; the Neighbourhood Plan; Winshill and Heart of England in Bloom; the Peace Wood and memorial garden; the youth clubs and all the services provided by the Resource Centre was noted.

MATTERS RAISED IN PUBLIC PARTICIPATION

Mrs Bullock raised concerns regarding the planting area at the end of Burton Bridge and the overgrown vegetation on the corner of Ashby Road and Stapenhill Road. Councillor D Fletcher explained the planting cycle adopted by the Borough Council whilst the County Councillor agreed to look into the highway related issues.

PART I

66/18 ELECTION OF CHAIRMAN FOR THE YEAR 2018/2019

It was unanimously agreed that Councillor D Fletcher be elected as Chairman. The new Chairman thanked Councillor North for his leadership over his 6 years in office as well as listing all the Parish Council's achievements over the 15 years since its inception.

67/18 ELECTION OF VICE- CHAIRMAN FOR THE YEAR 2018/2019

It was unanimously agreed that Councillor M Norton be elected as Vice-Chairman.

68/18 **ELECTION OF MEMBERS TO THE GRANTS TO ORGANISATIONS WORKING GROUP FOR THE YEAR 2018/2019**

Councillors Lomas, O' Mahoney J Norton and Smith were elected as members to the Grants to Organisations Working Group.

69/18 **ELECTION OF MEMBERS TO THE PARISH PLAN WORKING GROUP FOR THE YEAR 2018/2019**

Councillors M Fletcher, O'Mahoney and Smith were elected as members to the Parish Plan Working Group.

70/18 **ELECTION OF A REPRESENTATIVE TO WHEATLEY LANE ALLOTMENT ASSOCIATION FOR 2018/2019**

The Clerk agreed to be the contact with the Wheatley Lane Allotment Association.

71/18 **ELECTION OF MEMBERS TO THE INFORMATION AND PUBLICITY WORKING GROUP FOR THE YEAR 2018/2019**

Councillors D Fletcher, Lawrence, Lomas and Smith were elected as members to the Information and Publicity Working Group.

72/18 **DECLARATIONS OF INTEREST**

Councillor Smith declared an interest regarding the NRC Charity.

73/18 **MINUTES**

The Minutes of the Meeting held on 18th April 2018 were agreed and signed as a correct record of events.

74/18 **CORRESPONDENCE**

The following correspondence had been received:

- | | |
|------------------------|-----------------------------------|
| a) ESBC | Register of Councillors Interests |
| b) Andrew Griffiths MP | Constituent Matter re Mrs S Orton |
| c) Elizabeth Court | Request for Financial Support |
| d) SCC | Google Digital Garage Bus |

75/18 **PLANNING APPLICATIONS**

The following planning applications were reported:

- P/2018/00409 – Reserved matters revised plans for a dwelling adjacent to 95 Newton Road
- P/2018/00416 – Amendment to landscaping scheme for erection of 3 dwellings at 14 Ashby Rd
- P/2018/00482 - Felling of a beech tree on land adjacent to Newton Road
- P/2018/00512 – Retention of fence/use of land as part of domestic curtilage at 204 Newton Road

Members decided to raise no objections to any of the above.

76/18 **COUNTY COUNCILLOR'S REPORT**

The County Councillor confirmed that works on Burton Bridge which are due to start on 18th June 2018 will have a one-way traffic flow into town during the repair works. This was at the request of the emergency services.

Surface dressing will be undertaken this year in Mill Hill Lane and Dalebrook and he is in the process of getting a report on the frequency of drain cleaning.

He is following up the recent queries regarding public rights of way in the Winshill area.

77/18 **BOROUGH COUNCILLORS' REPORT**

It was reported that the potential outsourcing of Leisure Services has been put on hold September 2018 due to technical issues.

The planned conversion of Ivy House on Newton Road to a house in multiple occupation despite the best efforts of Borough Councillors Fletcher and Faulkner to keep it as a nursing home.

With the current review of toilet facilities ongoing there was a need for the public to use the ones on Newton Road Recreation Ground or risk losing them.

78/18 **NEIGHBOURHOOD RESOURCE CENTRE CO-ORDINATOR'S REPORT**

It was reported that the Centre was very busy with Everyone Health serving the over 50s on Monday mornings and Wednesday afternoons for the next 12 months. Weight watchers were also doing a weekly session as well as a personal fitness trainer on Thursday nights.

The age range for Luncheon Club was still proving very popular with the age range being opened-up. The ladies at the Centre had knitted over 1000 poppies to-date towards a display.

The Clerk referred to the grant agreement with the Centre Charity which outlined the need for a joined-up approach to the delivery of services to the community.

Resolved:

To approve the £21,000 contribution to the Centre Charity provided for in the budget subject to the signing of the agreement.

79/18 **REVIEW OF PLANTING/GROUNDS MAINTENANCE**

Everything was on target for the Heart of England in Bloom judging on 10th July 2018 with the "Grow it and Eat it" beds being refurbished and 2 raised for use by the physically challenged. Also following a recent concern regarding tools being left out a sign had been put up and the risk assessment would be reviewed.

Wild flowers had been planted all over Winshill and plans are in place to decorate a container outside the entrance to Tower View School. The new volunteer from Trent & Dove is helping around the Centre and the sponsor a tub is currently ongoing with £25 being made available again for planting up each tub.

It was noted that Mrs Bullock had done the weeding of the beds to the Newton Road Rec. frontage and she was invited to join the "Bloomers" group.

80/18 **CELEBRATING 100 YEARS SINCE CEASATION OF WWI**

The Chairman reported that the memorial stone was now in position and unveiled the plans for the proposed memorial garden. It was proposed to have a bronze plaque on the memorial stone with the words to be still agreed.

Councillor M Fletcher outlined a proposed £10,000 bid to the Heritage Lottery Fund with specific focus on the legacy of the 94 men who had died serving their country in WWI. Specific requirements were that it was spent in 2 years; created a heritage from WWI; developed skills; changed attitudes and behaviour; and the heritage was identified and recorded.

The grant would be spent on research to get more stories; an on-line archive; drama workshops; A part-time project coordinator and a web designer.

Resolved:

To agree that a bid be made to the Heritage Lottery Fund for £10,000 in respect of those who served and died during WWI from Winshill.

81/18 **ENGAGING WITH YOUNG PEOPLE**

Councillor Norton outlined the progress being made in running the youth clubs with play equipment being purchased for inside the Centre. More than 60 young people were signed up and the relationship between the youngsters, volunteers and the BACT staff was starting to gel.

82/18 **NEWSLETTER/WEBSITE/FACEBOOK**

It was noted that the Parish Directory was out of date.
It was suggested that there could be a future Facebook newsletter and agreed that the list of Parish Council achievements over the past 15 years be publicised.

83/18 **RISK ASSESSMENT & ANNUAL GOVERNANCE STATEMENT**

Members reviewed the risk assessment processes and the Council's financial fidelity.

Resolved:

To approve the Annual Governance Statement for the year ending 31st March 2018.

84/18 **FINANCIAL REPORT**

It was reported that the Internal Auditor had approved the Final Accounts for the year ending 31st March 2018.

Resolved:

To approve the Final Accounts for the year ending 31st March 2018.

85/18 **APPLICATIONS FOR FUNDING**

Members considered the grant requests had received from Tower View School, Garden Retreat, Autumn Days, Winshill Allotment Association and the annual contribution given to Bearwood Allotment Association towards management and running costs.

Resolved:

- * That a grant of £200 be given towards the cost of an arts project for pupils.
- * That £350 be granted to the Garden Retreat group for tools and equipment.
- * That a contribution of £400 (50%) be made towards events organised by Autumn Days for elderly residents.
- * That a grant of £560 + Vat be given to Winshill Allotment Association for essential security fence repairs.
- * That a contribution of £600 be given towards the costs of administering and running the Bearwood Allotment Association (40 x £15/ active plot).

86/18 REPORT ON ACCOUNTS PAID

		£	cheque no	minute no
Cllr Fletcher	Travel Costs re Memorial Stone	145.60	1061	187/17
Winhill Allot.	Annual Management Allowance	1,080.00	1062	60/18
Bearwood House	Grant Aid	500.00	1063	60/18
Zurich Municipal	Seminar	36.00	1064	187/17
Eric Roy	Website Upkeep 2018/19	140.00	1065	187/17
SPCA/NALC	2018/19 Subscriptions	708.00	1066	187/17
Jean Taylor	Internal Audit	50.00	1067	187/17
Mid Wales Stone	Memorial Stone	1,440.00	1068	59/18
ESBC	April 2018 Salaries etc.	1,104.88	1069	187/17

Resolved:

That payment of the above accounts is confirmed.

87/18 CLERK AND MEMBERS' REPORTS

The Clerk reported that the Beyne Foundation had appointed a contractor to eradicate the Japanese Knotweed from the wooded area along Newton Road with treatment taking place over a three-year period.

88/18 DATE OF THE NEXT MEETING

Resolved:

That the next meeting of the Parish Council be held on Wednesday 20th June 2018 at 7.30pm at the Neighbourhood Resource Centre.

PART II

MATTERS OF A CONFIDENTIAL NATURE

There were no matters of a confidential nature to discuss.

The meeting finished at 9.15 pm.

Chairman