

## WINSHILL PARISH COUNCIL

Minutes of the Meeting of the Winshill Parish Council held at the Neighbourhood Resource Centre on Thursday, 26 June 2008 at 7.30 pm.

### **Present:**

Councillors D F Fletcher (Chairman), S Edmonds, M Fletcher, M Gale, I North and P Rose.

### **Also present:**

Lee Farden (Community Police Officer).

### **Apologies:**

Apologies were received from S Taylor (Clerk), D Bartram, P Hancox, J Muir, R Patel and J Scotland.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

Measures to prevent the new planters being vandalised in certain locations were discussed.

#### 88/08 **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

#### 89/08 **MINUTES**

The Minutes of the Meeting held on 22 May 2008 were approved and signed as a correct record.

#### 90/08 **CORRESPONDENCE**

The Chairman reported details of the following correspondence:

- |    |        |   |
|----|--------|---|
| a) | SCC    | Safer Staffordshire Newspaper   |
| b) | Mencap | Donation Request  |
| c) | ESBC   | Homelessness  |
| d) | ESBC   | Agenda and notes for the planning applications committee to be held at the Town Hall at 1400 on Monday 23 June 2008 |

#### 91/08 **PLANNING APPLICATIONS**

The Chairman reported on the following:

- Applications that have been decided under delegated powers;
- Applications for which time to respond has now passed;
- Applications to which we can respond.

#### 92/08 **MANAGEMENT AND RUNNING OF THE NEIGHBOURHOOD RESOURCE CENTRE**

The Chairman of the Neighbourhood Resource Centre Strategic Partnership Board updated members on the funding of the Resource Centre.

The PCT had agreed a sum of £22,500 for the current financial year, but this was not part of a rolling programme and would need to be reapplied for next year. Following amendments to the document it was agreed that the £20,000 contract with the Community & Learning Partnership be signed.

Agreement had been reached on the basis for the appointment of a new administrator for the centre.

It was agreed to buy a bouquet of flowers for the cleaner who was about to start her maternity leave. The temporary cleaner will start on Monday 30 June and work 5 hours per week.

#### 93/08 **PARISH PLAN**

It was agreed to co-opt a member of the parish who had expressed an interest onto the sub-committee. The next meeting of the sub-committee was arranged for the 8 July at 3.00 pm. The prize draw for the Parish Plan questionnaire response was made at the meeting.

#### 94/08 **NEWSLETTER**

It was agreed that articles for the summer edition should be provided as soon as possible, and that the pupils from Abbot Beyne again carry out the delivery.

#### 95/08 **FINANCIAL REPORT**

Members were advised of the financial position as at the end of June 2008.

Members also considered the updated financial regulations and risk assessment policy compiled by the Clerk. It was suggested that the financial regulations be reviewed every 3 years or sooner if necessary and that a separate item be added to the risk assessment policy to cover partnership projects.

**Resolved:**

That the risk assessment policy (as amended) be adopted.

#### 96/08 **GRANTS TO OTHER ORGANISATIONS**

**Resolved:**

That the request for a grant from the Methodist Church be reconsidered by the sub-committee.

#### 97/08 **REPORT ON ACCOUNTS PAID**

		£	Cheque no
Manor House Serv.	Shelving	329.00	252
South Staffs Water	Quarterly Bill	70.43	253
S Edmonds	Vacuum Cleaner & Equip.	72.66	254
Bizz Energy	March Electricity Bill	174.04	255
Orbit Housing	Handyman Service	22.99	256
Bizz Energy	April Electricity Bill	126.54	257
SPCA	2008/2009 Subscription	727.00	258
CASES.	Administrator April - June 08	6,000.00	259
BT	Quarterly Bill	122.48	260
ESBC	April Salaries	1,968.66	261
ESBC	May Salaries	1,968.66	262
ESBC	Quarterly Trade Refuse	49.80	263
Winshill FC	Advert in Magazine	50.00	264

**Resolved:**

That payment of the above accounts is confirmed.

98/08 **COUNTY COUNCILLORS REPORT**

There were no matters to report.

99/08 **REPORTS OF BOROUGH COUNCILLOR**

It was reported that the scrutiny system at the Borough had been revamped.

100/08 **CLERK AND MEMBERS' REPORTS**

It was suggested that the possibility of the Lengthsman maintaining the SCC street furniture should be investigated on the basis that any income could go towards his salary.

The Parish Council logo competition was judged with a first prize of £125 and two second prizes of £40 being awarded to pupils from Abbot Beyne.

101/08 **DATE OF THE NEXT MEETING OF THE COUNCIL**

**Resolved:**

That the next meeting of the Parish Council be held on Thursday 24 July at 7.30 pm at The Neighbourhood Resource Centre.

Chairman