



## **WINSHILL PARISH COUNCIL**

Minutes of the Meeting of the Winshill Parish Council held at Winshill Neighbourhood Resource Centre at 7.30 pm on Thursday 17<sup>th</sup> December 2015.

### **Present:**

Councillors D Fletcher, M Fletcher, H Gaynor, G Lomas, I North, J Norton, P Rose, K Smith and E Starmer.

### **Also present:**

S Taylor (Clerk) and R Faulkner (Borough Councillor).

### **Apologies:**

Apologies were received from Councillors S Beddows and L O'Mahoney.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

No matters were raised.

### **PART I**

#### **226/15 DECLARATIONS OF INTEREST**

Councillors D Fletcher, M Fletcher, North and Smith declared an interest in respect of their respective roles in the running of the Neighbourhood Resource Centre and Councillors M Fletcher and North in respect of the grant request from Tower View School.

#### **227/15 MINUTES**

The Minutes of the Meeting held on 26<sup>th</sup> November 2015 were agreed and signed as correct records of events.

#### **228/15 CORRESPONDENCE**

The following correspondence had been received:

- a) South Derbys DC South Derbys Local Plan Part 2 Consultation
- b) ESBC Parish Precept Requirement
- c) Mr R Bennett Thank You Card

#### **229/15 PLANNING APPLICATIONS**

There were no planning applications to consider.

#### **230/15 YOUTH SERVICES**

There was nothing new to report.

231/15 **COUNTY COUNCILLORS' REPORT**

The County Councillor was not present.

232/15 **BOROUGH COUNCILLOR'S REPORT**

There was nothing new to report.

233/15 **NEIGHBOURHOOD RESOURCE CENTRE CO-ORDINATORS REPORT**

The Clerk reported on the addendum to the lease agreement with Trent & Dove which provided clarification on Health and Safety issues.

Two children's Christmas parties had taken place the previous Saturday and along with the carol service a total of some 300 people had visited the Centre during the day. This was considered to be a fantastic response and clear justification for the value of the facility.

234/15 **PARISH PLAN**

There was nothing new to report.

235/15 **COMMUNITY/ PARISH FAYRE**

There was nothing new to report.

236/15 **NEIGHBOURHOOD PLAN**

The public consultation on the Draft Plan was now complete following the public exhibition at the Resource Centre on the afternoon of Saturday 5<sup>th</sup> December 2015. The next step was to take on board the comments made and produce a pre-submission plan.

237/15 **NEWSLETTER/WEBSITE**

There was nothing new to report.

238/15 **REVIEW OF PLANTING/GROUNDS MAINTENANCE**

It was reported that next year's Heart of England in Bloom judging would take place on 6<sup>th</sup> July 2016. There was a brief discussion regarding the raising of money for the proposed memorial at the Peace Wood.

**Resolved:**

That the sum of £500 be used from the Development Grant's budget to kick-start the fund raising for a permanent memorial in Winshill.

239/15 **PARISH YOUTH COUNCIL**

A date for the next meeting of the Youth Council needs to be arranged early in the New Year to discuss the play equipment on Wheatley Lane prior to the installation in March 2016.

240/15 **FINANCIAL REPORT**

With regards to the need to set the budget for 2016/2017 members were made aware of the Government's Council Tax Support Grant of £5, 225 being cut by £713 from that previous. It was agreed to set the budget for 2015/16 at £75,150 thus allowing a precept of £60,400 to be

made, which would result in a Parish Council Tax Rate of £25.85 for an average band D property compared to the previous figure of £23.72. This increase of £2.13 per annum was considered necessary to help support the valuable contribution made by the Neighbourhood Resource Centre to the community following the withdrawal of funding by the County Council.

**Resolved:**

That the budget for 2016/2017 be set at £75,150 with the precept for 2016/2017 being set at £60,400.

241/15 **GRANTS TO OTHER ORGANISATIONS**

The Grants Committee reported on a request from Tower View Primary School in respect of a proposed environmental project. This was followed by a brief discussion into the benefits of the project.

**Resolved:**

That the sum of £300 be granted to support the environmental project at Tower View Primary School and that the funds be made available in advance as requested.

242/15 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
Hardy Signs	History Boards	2196.00	881	237/14
ESBC	Nov.'15 Salaries	1085.43	882	237/14
Lufton & Ass.	Draft Neigh. Plan Consultation	1550.00	883	237/14

**Resolved:**

That payment of the above accounts is confirmed.

243/15 **CLERK AND MEMBERS' REPORTS**

Reference was also made to invitation from the Waterloo Pubic House after the meeting. It was also noted that the Neighbourhood Fund application for St Mark's church gates had been approved.

244/15 **DATE OF THE NEXT MEETING**

**Resolved:**

That the next meeting of the Parish Council be held on Thursday 28<sup>th</sup> January 2015 at 7.30pm at the Neighbourhood Resource Centre.

**PART II**

**MATTERS OF A CONFIDENTIAL NATURE**

245/15 **STAFFING MATTERS**

**Resolved:**

To make a £50 end of year gratuity payment to all staff.

The meeting finished at 8.30 pm.

Chairman

<b><u>PROPOSED BUDGET FOR 2016/17</u></b>	<b>ACTUAL</b>	<b>LIKELY</b>	<b>PROPOSED</b>	
	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	
<b>OPENING BALANCE</b>	<b>43,050.00</b>	<b>36,966.00</b>	<b>36,166.00</b>	
<b>INCOME</b>				
Precept + Gov. CTS Grant	<b>61,035.00</b>	<b>60,626.00</b>	<b>65,625.00</b>	*See 1
Other Income	<b>12,245.00</b>	<b>11,814.00</b>	<b>5,000.00</b>	*See 2
VAT Return	<b><u>6,808.00</u></b>	<b><u>7,497.00</u></b>	<b><u>5,000.00</u></b>	
<b>Total Income</b>	<b>80,088.00</b>	<b>79,937.00</b>	<b>75,626.00</b>	
<b>EXPENDITURE</b>				
Sponsorship & Grants S 137	<b>3,154.00</b>	<b>3,500.00</b>	<b>4,000.00</b>	#
Development Funds S 137	<b>3,722.00</b>	<b>3,722.00</b>	<b>4,000.00</b>	#
Insurance	<b>448.00</b>	<b>448.00</b>	<b>450.00</b>	
Lenghsmans's SLA (with T&D)	<b>29,983.00</b>	<b>17,823.00</b>	<b>0.00</b>	*See 3
Clerk's Employment Costs etc	<b>12,540.00</b>	<b>12,540.00</b>	<b>12,540.00</b>	
Peace Wood	<b>5,390.00</b>	<b>900.00</b>	<b>1,000.00</b>	*See 4
Planting, Maintenance & Equipment	<b>7,880.00</b>	<b>10,000.00</b>	<b>20,000.00</b>	*See5
Travel Expenses	<b>126.00</b>	<b>40.00</b>	<b>200.00</b>	
Training Expenses	<b>241.00</b>	<b>100.00</b>	<b>500.00</b>	
Parish Plan (inc. £2000 YPC Grant)	<b>4,615.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	#
Newsletter	<b>1,674.00</b>	<b>1,700.00</b>	<b>2,000.00</b>	
Notice Board	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	
Office Equipment & Stationary	<b>376.00</b>	<b>100.00</b>	<b>300.00</b>	
Audit Fee	<b>530.00</b>	<b>410.00</b>	<b>500.00</b>	
Subs- SPCA etc	<b>754.00</b>	<b>754.00</b>	<b>760.00</b>	
Neighbourhood Plan	<b>4,029.00</b>	<b>10,000.00</b>	<b>2,000.00</b>	
Election Expenses	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	*See 6
Advertising	<b>0.00</b>	<b>100.00</b>	<b>200.00</b>	
Resource Centre (Salaries & Grant)	<b>9,763</b>	<b>12,000.00</b>	<b>20,000.00</b>	*See7 #
Contingency	<b><u>947.00</u></b>	<b><u>500.00</u></b>	<b><u>500.00</u></b>	
<b>Total Expenditure</b>	<b>86,172.00</b>	<b>80,737.00</b>	<b>75,150.00</b>	
<b>CLOSING BALANCE</b> (Reserves)	<b>36,966.00</b>	<b>36,166.00</b>	<b>36,641.00</b>	*See8

#### NOTES.

1. Precept of £60,400, an increase of £5712.12 (8.98% in Parish Rate equating to £2.13 p.a. for band D property) plus council tax support grant of £5,225.
2. Other income reduced as a result of Peace Wood and Neighbourhood Plan completion and general financial constraints.
3. Lenghsmans's SLA up to Aug 2015 only. Costs include NI, pension and 20% VAT.
4. Allows for minor works and maintenance unless further grants give.
5. Allows for use of contractors as replacement for Lenghsmans from 1<sup>st</sup> Jan 2017.
6. Parish Council election in 2015.
7. Contribution towards running of NRC as salaries no longer included from 1/4/15.
8. Reserves do not include YPC reserves of £13,764 (at present).
9. # - Denotes support grants and financial contributions of £30,000 approved in total.