



## **WINSHILL PARISH COUNCIL**

Minutes of the Meeting of the Winshill Parish Council held at Winshill Neighbourhood Resource Centre at 7.30 pm on Thursday 24<sup>th</sup> September 2015.

### **Present:**

Councillors D Fletcher, M Fletcher, H Gaynor, G Lomas, I North, J Norton, L O'Mahoney, P Rose, K Smith and E Starmer.

### **Also present:**

S Taylor (Clerk), R Faulkner (Borough Councillor) and R Bennett (Local Resident).

### **Apologies:**

No apologies were received.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

Mr Bennett raised the concern of local residents about the danger posed to young children by traffic in and around Hawfield Lane close to both primary schools. He asked for something to be done as a matter of urgency before a child gets seriously injured. It was agreed that the Clerk write to the County Highway Authority (copies to the schools) asking it to consider possible safety measure. The Borough Councillors also agreed to alert the County Councillor for Winshill of the problem in order to try and help progress matters.

### **PART I**

#### **168/15 DECLARATIONS OF INTEREST**

Councillor Smith declared an interest in respect of the grant aid request made by Winshill Parish FC, councillor Lomas declared an interest regarding the planning application at 30A Moat Bank and councillors D Fletcher, M Fletcher, North and Smith declared an interest in respect of their respective roles in the running of the Neighbourhood Resource Centre.

#### **169/15 MINUTES**

The Minutes of the Annual Meeting held on 27<sup>th</sup> August 2015 were agreed and signed as correct records of events.

#### **170/15 CORRESPONDENCE**

The following correspondence had been received:

- |                     |   |
|---------------------|---|
| a) SDDC             | Planning Appeal by Barratt Homes regarding Land off Newton Road |
| b) Staffs P. Fields | Annual Report   |
| c) SDDC             | Sustainability Appraisal Addendum                               |

It was agreed that the Clerk attend the planning inquiry regarding the proposal by Barratt Homes to build 100 dwellings off Newton Road in South Derbyshire.

#### 171/15 **PLANNING APPLICATIONS**

The following were reported:

- a) Applications which have been decided under delegated powers
- b) Applications to which we can respond

P/2015/01178 Crown reduction of 4 Lombardy Poplar trees at 5 Adelaide Crescent

P/2015/01200 Erection of a single storey side extension at 39 Tower Road

P/2015/01213 Minor amendment to the erection of a detached dwelling at 30A Moat Bank

P/2015/01223 Erection of a detached garage at 3 Kingsbury Close

Members decided to raise no objections to any of the above.

#### 172/15 **YOUTH SERVICES**

There was nothing new to report.

#### 173/15 **COUNTY COUNCILLORS' REPORT**

The County Councillor was not present to give a report.

#### 174/15 **BOROUGH COUNCILLOR'S REPORT**

Councillor Faulkner reported that he had met with some of the residents of Scalpcliffe Road who were concerned with the potential parking problems associated with the recent planning application P/2015/00870 Erection of 18 apartments & 4 semi-detached dwellings at 40 Scalpcliffe Road. This would now be determined by the Borough Council Planning Committee. Councillor Fletcher reported that Burton, Uttoxeter and Winhill had all achieved gold awards with respect to "Heart of England in Bloom".

#### 175/15 **NEIGHBOURHOOD RESOURCE CENTRE CO-ORDINATORS REPORT**

It was reported that the CAB surgeries were going well and the children's services were picking up again. Also the Winhill in Bloom awards evening had been a great success.

#### 176/15 **PARISH PLAN**

There was nothing new to report but it was agreed that there was a need to organise a meeting of the Parish Plan Committee.

#### 177/15 **COMMUNITY/ PARISH FAYRE**

Councillor Smith agreed that a report with cost proposals for the 2016 fayre be brought to the next meeting.

#### 178/15 **NEIGHBOURHOOD PLAN**

A progress meeting had been held with ESBC and SDDC on 10<sup>th</sup> September 2015 and it was agreed that the Draft Plan was now ready to be subjected to a further 6 week period of wider public consultation. Unfortunately Newton Solney PC was not in attendance to discuss the area

of countryside adjacent to Winshill off Newton Road in the context of the plan. It is then envisaged that there will be a period of public consultation on the Draft Plan before it is submitted to the Borough Council.

**Resolved:**

That the consultant be asked to make the necessary arrangements for the statutory 6 week consultation period prior to preparing the Pre-submission Draft Plan.

179/15 **NEWSLETTER/WEBSITE**

The Clerk again asked for articles for the next copy of the newsletter, which will go out in the autumn. The deadline for all articles is the 14<sup>th</sup> of October if the newsletter is to be ready for delivery in early November.

180/15 **REVIEW OF PLANTING/GROUNDS MAINTENANCE**

The presentations for the Heart of England in Bloom took place in Rugby with Winshill again achieving a Gold Award (receiving 179 out of a possible 200 marks). This was particularly impressive as Winshill was the only parish council entered in this category with larger authorities. It was agreed in principle to enter the competition again in 2016.

At the recent Winshill in Bloom presentation evening there were awards of £25 to 2 children from Winshill Village School for designing the presentation certificates as well as the £50 awards for the winners of adopt a tub (Guides), individual (Mr K Davies), non-commercial organisation (Elizabeth Court) and commercial organisation (Waterloo PH – trophy only). The winter planting was due to start week commencing Monday 28 September 2015 with any assistance being gratefully received.

It was agreed that the appeal for funds for a permanent memorial in Winshill be opened on Remembrance Day 2015, and that the appeal run for a period of 12 months. It was noted that 2 No. wreaths had been ordered for Remembrance Day.

181/15 **PARISH YOUTH COUNCIL**

The final design of the new play equipment at Wheatley Lane has been completed and it is anticipated that the equipment will be installed in the spring of 2016 now. A date for the next meeting of the Youth Council needs to be arranged.

182/15 **FINANCIAL REPORT**

The accounts up to month ending September 2015 were agreed.

183/15 **GRANTS TO OTHER ORGANISATIONS**

The Clerk tabled a report on moneys given to organisations which was discussed by the members (attached). Examples quoted included the allotment associations and the CAB. Also the application for grant aid of £600 from Winshill Parish FC towards an away kit was considered by the members.

**Resolved:**

- That the grant aid request from Winshill Parish FC for £600 towards an away kit be approved on the understanding the team continues to reflect the Parish Council's values
- That the Council agree the sums available for the various types of funding as part of the budget setting process in December each year (to be in 3 instalments). That

it discerns between the different types of request for funding. That it makes sure that all requests for moneys are put on the agenda of meetings and record the decisions taken in the minutes accordingly. That it considers and review each and every request on an annual basis irrespective of what has been agreed previously.

#### 184/15 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
Grant Thornton	2014/15 External Audit	360.00	858	237/14
Zurich	Annual Insurance Premium	333.54	859	237/14
ESBC	August 2015 Salaries	1085.43	860	237/14
East Staffs CAB	Surgeries at WNRC	3722.00	861	237/14

#### **Resolved:**

That payment of the above accounts is confirmed.

#### 185/15 **CLERK AND MEMBERS' REPORTS**

It was agreed that problems of litter on Ashby Road, Highbank Road and outside schools should be reported to the Borough Council. Also an application to the Borough's Neighbourhood Fund could be made for gym equipment on Canterbury Road play area. Councillor Rose updated members on the work done by CAMRA to get the local public houses designated as "assets of community value" with the Jubilee being considered in Group1 and the Waterloo Group 2.

#### 186/15 **DATE OF THE NEXT MEETING**

#### **Resolved:**

That the next meeting of the Parish Council be held on Thursday 22<sup>nd</sup> September 2015 at 7.30pm at the Neighbourhood Resource Centre.

### **PART II**

#### **MATTERS OF A CONFIDENTIAL NATURE**

#### 187/15 **REVIEW OF THE PARISH LENGTHSMAN'S ROLE**

Following the retirement of the Parish Lengthsman Members again discussed how best to move forward. A planting schedule was tabled and it was agreed that this should form the basis along with some kind of specification of work that could be put out to tender to a small gardening firm. The main work would involve mowing, weeding, edging, watering and planting, although the latter two could well be done separately.

Trent & Dove had been happy to wait and see what the Parish Council wanted to do and it was agreed to review the situation again in November/December 2015.

Councillor Smith agreed to draw up an inventory of gardening equipment at the centre and Councillor Gaynor volunteered her husband to cut the grass round the flower beds at the Peace Wood.

The meeting finished at 9.20 pm.

Chairman

## REPORT OF THE PARISH CLERK ON MONEYS GIVEN TO OUTSIDE ORGANISATIONS

### **1. Purpose of the report.**

To consider the different requests received by the Parish Council for financial support.

### **2. Information and Analysis**

There are several types of request received by the Parish Council for funding:

- a) Grant Aid to help fund projects by community organisations.
- b) Requests for Sponsorship.
- c) Requests for funding to provide a service specifically to the community, eg the Winhill NRC and East Staffordshire CAB.
- d) Requests for donations from organisations proving a public service to the wider area but including Winhill residents, eg Queens Hospital League of Friends.
- e) Recurring requests for Grants to community organisations for which a precedent is well established, eg Winhill Allotment Association and Winhill Youth Parish Council.

### **3. Financial and Other Considerations**

The granting of funds in respect of all of the above are a legitimate part of the democratic process carried out by the Parish Council.

The funding of the above currently comes from the following heads of accounts:

- £4,000 - Grants to Organisations
- £4,000 - Development Grants
- £5,000 - Parish Plan
- £10,000 - NRC

However, in the past there has been some ambiguity regarding how some types of request for funding should be made and to which head of account they should be funded from. This should be avoided wherever possible in future by making the nature of the request clear at the outset.

### **4. Recommendations**

- Agree the sums available for the various types of funding as part of the budget setting process in December each year.
- Be sure to discern between the different types of request for funding.
- Make sure that all requests for moneys are put on the agenda of meetings and record the decisions taken in the minutes accordingly.
- To consider and review each and every request on an annual basis irrespective of what has been agreed previously.