



WINSHILL PARISH COUNCIL

Minutes of the Annual Meeting of the Winshill Parish Council held at Winshill Neighbourhood Resource Centre at 7.30 pm on Thursday 25th June 2015.

Present:

Councillors S Beddows, D Fletcher, M Fletcher, H Gaynor, G Lomas, I North, J Norton, L O'Mahoney, P Rose, K Smith and E Starmer.

Also present:

S Taylor (Clerk), C Wileman (County Councillor) R Faulkner (Borough Councillor), and a Burton Mail reporter.

Apologies:

There were no apologies for absence.

MATTERS RAISED IN PUBLIC PARTICIPATION

There were no members of the public present.

PART I

108/15 **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

109/15 **MINUTES**

The Minutes of the Annual Meeting held on 14th May 2015 were agreed and signed as correct records of events.

110/15 **CORRESPONDENCE**

The following correspondence had been received:

- | | |
|------------------|---|
| a) SCC | The new Minerals Local Plan for Staffordshire |
| b) ESBC | Emergency Planning |
| c) ESBC | Ethical Standards Training |
| d) MoD | Armed Forces Day – Fly the Flag |
| e) Mr Parry-Owen | Parkour Equipment at Wheatley Lane Rec. |
| f) Mrs C Edwards | Request to Build a Wall on the Allotment Boundary |

Members agreed to attend the Ethical Standards Training run by ESBC. Councillor D Fletcher reported that he had already responded to the concerns raised by Mr Parry-Owen. Councillors North and D Fletcher agreed to visit Mrs Edwards to ascertain what it is that she proposes.

111/15 **PLANNING APPLICATIONS**

The following were reported:

- a) Applications which have been decided under delegated powers
- b) Applications to which we can respond

PA/2015/00693 - Single storey rear & side extension at 105 Scalpcliffe Road

PA/2015/00774 - Felling of Ash, Oak & Hornbeam trees at 7 Lonford Close

PA/2015/00555 - Display of non-illuminated sign at Trent Rowing Club

PA/2015/00687 - Conversion of ancillary accommodation to separate dwelling - 195A Newton Rd

PA/2015/00664 - Minor amendments to permission to erect 4 dwellings at 115 Scalpcliffe Road

PA/2015/00842 - Erection of 8 no. garden sheds at approved residential development at West St

PA/2015/00848 – Change of use of land from open space to parking area at 2 Adelaide Crescent

Members decided to raise no objections to any of the above. It was also noted that the application to develop 100 houses of Newton Road had been refused permission by South Derbyshire DC.

112/15 **YOUTH SERVICES**

The County Councillor reported on progress regarding the former Youth Centre with two recent events involving Youth for Christ and Burton Albion Community Trust being held there. There were concerns problems with the roof and the boiler but SCC were dealing with these. It was hoped that the current spirit of co-operation with the PRU would continue.

It was noted that funding of £1,000 this year and £5,000 next year had been made available for youth work at the Neighbourhood Resource Centre.

113/15 **COUNTY COUNCILLORS' REPORT**

On highway related matters it was reported that Little Empire Road was to be closed permanently to traffic on 15 July 2015. The Neighbourhood Team were working in the area on minor repairs and maintenance. It was noted that failures to the last surface dressing would be addressed within next year's programme. The County Councillor had written to the local MP and the Roads Minister regarding the need for funding for the more major works required repairing the surface to Burton Bridge and the bearings to St Peters Bridge.

Members agreed that the main priority for parking restrictions should be at the junction of Highbank Road and Alexandra Road.

114/15 **BOROUGH COUNCILLOR'S REPORT**

Councillor D Fletcher reported on the recent training for councillors, whilst Councillor Faulkner raised the problem of speeding on Newton Road and the possibility of a resident's action group being set up and trained to monitor speeds. Reference was made to the area fronting Newton Rec. Being planted up contributing towards Winhill in Bloom.

115/15 **NEIGHBOURHOOD RESOURCE CENTRE CO-ORDINATORS REPORT**

It was reported that things were quite busy and that Civic Pride awards had been made to Harvey Girls, New Start and Winhill Parish FC, with Shout Out winning a "Happy Award".

Trent & Dove had been asked to carry out some repairs to the roof, boiler and lighting.

116/15 **PARISH PLAN**

There was nothing new to report.

117/15 **COMMUNITY/ PARISH FAYRE**

Everything had gone very well even though the food had run out! There was a need to plan for the Fayre to be even bigger and better next year.

118/15 **NEIGHBOURHOOD PLAN**

The consultant was progressing the draft/options plan. The suggested meeting with Newton Solney Parish Council to discuss areas of common interest had yet to be arranged.

119/15 **NEWSLETTER/WEBSITE**

The Clerk reported that he needed to further up-date the website following the recent elections.

120/15 **REVIEW OF PLANTING/GROUNDS MAINTENANCE**

It was reported that the judging of Winshill in Bloom would be done by Paul Steed of the Horticultural Centre on 30th June 2015 and that the RHS judges would be visiting on 8th July 2015 in respect of Winshill's Heart of England in Bloom entry. This would be followed by a buffet lunch at the Centre from around 11.30 to 12.00 hours.

It was also reported that the history boards were in the process of being erected at 5 locations around the Parish and that the Dalebrook information boards should go up the next week.

“Grow it and Eat it” had won outstanding in the Borough's Community Garden Awards and mention was made that Planters had made a generous donation of equipment to help with the planting.

The wild flower meadow on Vancouver Drive was looking good and local resident had helped with the tidying up of the area on the corner of Bend Oak Drive. It was agreed that this all helped create a more sustainable environment.

121/15 **PARISH YOUTH COUNCIL**

Andy Mason from the Borough Council would be attending the next meeting on Wednesday 1st July at 2.00 pm. to discuss the design of the new play equipment at Wheatley Lane. The overall cost of the scheme was anticipated to be around £45,000.

122/15 **FINANCIAL REPORT**

The accounts up to month ending June 2015 were agreed.

123/15 **GRANTS TO OTHER ORGANISATIONS**

The Grants Committee's report (attached) was considered and agreed.

Resolved:

- To make an award of £300 to Autumn Days towards the cost of their annual outings.
- To make an award of £334.46 to Bearwood Hill Allotment Association towards the cost of footpath repairs in order to comply with Health and Safety standards.
- To make an award of £250 to Elizabeth Court towards the cost of seats and benches to the rear of the building, subject to them providing the required financial information.

124/15 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
J Taylor	Internal Audit	50.00	835	237/14
Various	Plants/ Grow & Eat It	139.23	836	237/14
Reflex	Newsletter Printing	431.67	837	237/14
Lufton & Ass.	Neigh. Plan Survey Data	350.00	838	53/15
Lichfield Inflatables	Parish Fayre Rides	936.00	839	237/14
Lufton & Ass.	Neigh. Plan Survey Report	750.00	840	53/15
Various	Plants/ Grow & Eat It	181.82	841	237/14
ESBC	April/May 2015 Salaries	5,221.24	842	237/14

Resolved:

That payment of the above accounts is confirmed.

125/15 **CLERK AND MEMBERS' REPORTS**

The Clerk asked the members for their signed copies of the Register of Member's Interest forms. Mention was made of the Burton Mail's "Pennies for Trees" campaign to provide commemorative trees. Reference was also made to Winshill Parish FC's Charity Night on 22nd August 2015 and the Winshill FC Gala Event on 5th July 2015. Concern was raised regarding the problem of rats around the drains in Oxley Road.

126/15 **DATE OF THE NEXT MEETING**

Resolved:

That the next meeting of the Parish Council be held on Thursday 23rd July 2015 at 7.30pm at the Neighbourhood Resource Centre.

PART II

MATTERS OF A CONFIDENTIAL NATURE

127/15 **REVIEW OF THE LENGTHSMAN'S SERVICE LEVEL AGREEMENT**

Resolved:

- To accept the changes proposed by Trent & Dove in relation to the Lenghsmen working 30 hours/week.
- To ask that the Lenghsmen's working days are Monday, Wednesday and Friday and either Tuesday or Thursday subject to some flexibility when necessary.

The meeting finished at 9.40 pm.

Chairman

Minutes of Meeting of Winshill Parish Council Grants Committee held on Thursday 4th June 2015 at 7.30pm at Winshill Neighbourhood Resource Centre.

Present: H Gaynor, E Strarmer, and S Beddows

Apologies received from G Lomas

1. The committee elected to nominate, subject to the final approval of G Lomas that H Gaynor would act as Chair of the Grant's Committee whose role will include visiting/speaking with Grant Applicants and carry questions/concerns of other members of the Committee to the Grant Applicants and report back to other members.

2a. Moving forwards the Grants Committee would like to recommend that we are happy to continue the process of Grant Applications being sent directly to the Neighbourhood Resource Centre as is currently the process.

2b. However, we would like to recommend that the Clerk continues to vet these applications ensuring all of the relevant documents, including relevant bank/annual statements are there before distributing all relevant application documents to members of the committee.

2c. The Grants Committee would also like to ascertain whether or not upon completion of the grants/events being granted/completed if the organisations send copies of receipts back confirming that the money has been spent on said cause? If this is not already common practice we would like to recommend that it be implemented?

3. In relation to an application from 'Autumn Days' for a grant of £720 for the purpose of 'contribution towards Coach Hire Fees.' The Grants Committee recommends that the Parish Council Grant a maximum of £300 towards the cost of the trips. We have a variety of reasons for this:

- Autumn Days ask for Grants year on year and each year the amount being requested is increasing
- We feel that a sum of £720 Grant is 'excessive' for a single grant considering the annual budget of the Grants Committee.
- No evidence seen from the organisation that they have sought to seek funding from elsewhere.
- 1 of the proposed trips has already passed, scheduled for 28th May.
- In addition we are concerned that one of the trips proposed would have 13 spaces on the proposed coach. Would these seats be sold on?

4. In relation to an application received from Elizabeth Court Residents Association for a grant of £250 to supply seating for the rear of the building, including the purchase of seats, benches and tables the Grants Committee would like to recommend that subject to seeing the Elizabeth Court Residents Association bank accounts and annual accounts that the Parish Council approve the Grant Application of £250 from the 'said' organisation.

5. In relation to an application from the Bearwood Hill Allotment Association for a grant of £334.46 to ensure that the main pathways on site comply with Health and Safety standards the Grants Committee would like to recommend that the Parish Council grant the said amount for this grant.