



WINSHILL PARISH COUNCIL

Minutes of the Meeting of the Winshill Parish Council held at the Neighbourhood Resource Centre on Thursday 26th June 2014 at 7.30 pm.

Present:

I North (Chairman) M Fletcher (Vice-Chairman), S Beddows, D Fletcher, H Gaynor, P Perry, P Rose and E Starmer.

Also present:

S Taylor (Clerk), K Smith (Centre Co-ordinator) and I Smith (Community Police Officer).

Apologies:

Apologies were accepted from Councillors J Muir, R Patel and J Scotland.

MATTERS RAISED IN PUBLIC PARTICIPATION

There were no members of the public present.

PART I

105/14 **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

106/14 **MINUTES**

The Minutes of the Meeting held on 22 May 2014 were agreed and signed as correct records of events.

107/14 **CORRESPONDENCE**

The following correspondence had been received:

- | | |
|-----------------|---|
| a) SPCA | New Councillor Training |
| b) Mattew Ellis | Commissioner's People Power Fund |
| c) ESBC | Bearwood Hill Allotments |
| e) ESBC | Register of Councillors Interests 2014/15 |

108/14 **PLANNING APPLICATIONS**

The following were reported:

- Applications that have now been determined;
- Applications to which we can respond.

Members discussed the following applications:

- P/2014/00620 Erection of a detached dwelling (Revised) at 114 Church Hill Street
- P/2014/00667 Conversion from clinic to 3 flats at 109 – 110 Bearwood Hill Road
- P/2014/00740 Crown thinning of 1 Oak and 1 Lime Tree – fronting 1-4 Alexandra Court
- P/2014/00756 Erection of a single storey rear extension – 32 Alexandra Road
- P/2014/00770 Erection of single storey rear and side extension – 32 Ashby Road

The members raised no objections to any of the above.

109/14 **YOUTH SERVICES**

In the absence of Councillor Wileman there was no further update on the future of the Youth Service in Winshill. The Clerk agreed to contact the County Councillor and request a report for the next meeting.

110/14 **COUNTY COUNCILLOR'S REPORT**

The County Councillor was not present.

111/14 **BOROUGH COUNCILLORS' REPORT**

It was reported that the new green waste contract would make savings of £250,000 from 2018. The new flats at the former Swan Hotel would be called Swan House and the cemetery records were soon to go on-line.

112/14 **MANAGEMENT AND RUNNING OF THE NEIGHBOURHOOD RESOURCE CENTRE**

The Co-ordinator reported on the recent Ofsted with respect to the “Children’s Centre” and the need to resolve the issue with the door handles in respect of satisfying fire regulations. There was going to be a planning consultation surgery on 18 July 2014 to consider the Barrets/David Wilson Homes proposals.

113/14 **PARISH PLAN**

Councillor Perry reported on the Environment – good progress was being made on all of the initiatives.

There were now 10 properties participating in the Open Gardens on 27 July with transport provided by Mobility Link. She had produced some I-Spy booklets for Newton Park and the Dale Brook. It was agreed to print 50 of these and make them available at the Resource Centre with a copy for each of the local schools. Councillor Beddows suggested taking the Youth Council on the Historic Walk, which could also go in the next newsletter

The problem of parking on Mill Hill Lane during cricket matches and football events was raised. The PCSO agreed to look into this if it was causing an obstruction; otherwise it was a matter for the Borough’s parking wardens.

114/14 **PARISH FAYRE**

It was reported that this had gone very well with a lot of new people attending. The members expressed their gratitude to the Co-ordinator and her team.

115/14 **NEIGHBOURHOOD PLAN**

The public consultation stage had now been completed following the questionnaires and the Public Meeting on 21 May 2014.

116/14 **NEWSLETTER/WEBSITE**

Items were required for the next edition of the newsletter in October.

117/14 **REVIEW OF PLANTING/GROUNDS MAINTENANCE**

It was reported that there had been problems with the watering in the Lengthsman's absence but hopefully these would be resolved now he was back. Green Dean had proven to be helpful as a back-up service.

The presentation evening will be on 18 September 2014 and will include a buffet. It was agreed that Year 6 of Tower View School hold a competition to design the certificates with a suggested £25 prize for the winner.

The Heart of England judging will take place on 11 July 2014 starting in the Greenhouse Centre at 10.00am and finishing with a buffet lunch at 12.30pm.

The history boards had been ordered for the Peace Wood and benches were being made with wood from the Greenhouse Centre. 4 large tubs had also been acquired and it was proposed that relatives could donate "peace roses" to be planted in these along with a name tag.

It was reported that a £500 grant had been received towards portable exhibition boards regarding Winshill's experience of World War I.

The "grow it and eat it" group had produced a fruit recipe booklet. This could be printed using the funds transferred from T & D Housing.

Resolved:

That a sum of £200 be made available for the Heart of England buffet and the prize for the best certificate design.

118/14 **PARISH YOUTH COUNCIL**

At the meeting on 4 June 2014 the Youth Council had elected a chairman and considered a future bonding session to take place after the summer holidays. The clerk reported on the insurer's request for the Parish Council to carry out young people's risk assessments, along with DBS checks and adopt a safeguarding policy. He had had discussions with East Staffs CVS with regards to them assisting with the DBS checks and he circulated a copy of a safeguarding policy for consideration.

Resolved:

That the Youth Parish Council Child Safeguarding Policy be adopted.

119/14 **FINANCIAL REPORT**

Members approved the accounts for the year up to June 2014 which were on budget.

120/14 **GRANTS TO OTHER ORGANISATIONS**

Members considered a grant request from Bright Futures for £2000 towards a project involving the 3 primary schools in performing arts. It was agreed that the Clerk write to Bright Futures and invite them to attend the next Parish Council meeting to provide further details.

121/14 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
Green Dean	Work to Flower Beds	200.00	745	70/14
Naturescape etc	Plants, Wild Flowers & Fayre Float	251.51	746	228/13
ESBC/Bulk Waste	Purchase of Compost	49.00	747	2284/13
ABC Training	First Aid Support	108.00	748	228/13
B & Q	Paint for Peace Wood Fence	19.46	749	228/13
Lichfield Inflatables	Fayre Equipment	1122.00	750	228/13
J Taylor	Internal Audit	50.00	751	228/13
ESBC	May 2014 Salaries	2245.37	752	228/13
Green Dean	Mulching	400.00	753	98/14

Resolved:

That payment of the above accounts is confirmed.

122/14 **CLERK AND MEMBERS' REPORTS**

The Clerk circulated copies of the 2014/15 Register of Members Interest forms for updating and signing.

123/14 **DATE OF THE NEXT MEETING**

Resolved:

That the next meeting of the Parish Council be held on Thursday 24 July 2014 at 7.30pm at the Neighbourhood Resource Centre.

PART II

MATTERS OF A CONFIDENTIAL NATURE

124/14 **LENGTHSMAN AND CO-ORDINATORS HOURS OF EMPLOYMENT**

At this point the Co-ordinator and PCSO left the meeting.

It was noted that the Lengthsman was now back undertaking "light duties" following his recent sickness absence.

There was a brief discussion about the hours being worked by the Co-ordinator above her contracted hours. The Clerk agreed to carry out an appraisal of the hours now required to perform her duties and report back to the next meeting.

The meeting finished at 9.30 pm.

Chairman