



## **WINSHILL PARISH COUNCIL**

Minutes of the Meeting of the Winshill Parish Council held at the Neighbourhood Resource Centre on Thursday 19 December 2013 at 7.30 pm.

### **Present:**

I North (Chairman), D Fletcher, M Fletcher, H Gaynor, P Perry, P Rose, J Scotland and E Starmer.

### **Also present:**

S Taylor (Clerk), K Smith (Centre Co-ordinator) and W Read (ESBC).

### **Apologies:**

Apologies were accepted from Councillor Muir who was at the Brizlincote PC meeting and Councillor Patel who was visiting India.

### **MATTERS RAISED IN PUBLIC PARTICIPATION**

William Read updated members on the progress of the Emergency Plan which is to be launched early in 2014. A pro-forma will be emailed to everyone who had agreed to be on the contact list in due course. He also talked everyone through the incident log sheet.

### **PART I**

#### **224/13 DECLARATIONS OF INTEREST**

There were no declarations of interest made.

#### **225/13 MINUTES**

The Minutes of the Meeting held on 28 November 2013 were agreed and signed as correct records of events.

#### **226 /13 CORRESPONDENCE**

The Clerk reported that the following correspondence had been received:

- |         |   |
|---------|---|
| a) ESBC | Parish Precept and Grant Support Tax Base for 2014-15 |
| b) ESBC | Electronic Consultation on Planning Applications      |
| c) RSBC | Closure of Canterbury Road for the 2014 Parish Fayre  |
| e) SCC  | Proposed parking restrictions on Alexandra Road       |

### **Resolved:**

- That the Clerk write to ESBC regarding concerns over access to electronic consultation on planning applications by the public when attending a meeting.

- That the Clerk provide further details and consult the service authorities over the temporary closure of Canterbury Road.
- That the Council support the proposed parking restrictions on Alexandra Road but also enquire about the suggested 20mph zone as well as raising concerns about the need for parking restrictions at the Alexandra Road/Highbank Road junction.

## 227/13 PLANNING APPLICATIONS

The Clerk reported on the following:

- Applications that have now been determined;
- Applications to which we can respond.

Members discussed and decided to raise no objections to the following application:

P/2013/01455 Outline application for the erection of a detached dwelling at 28 Moat Bank

## 228/13 FINANCIAL REPORT

Members were presented with the accounts for December 2013 which were on target with the budget.

With regards to the need to set the budget for 2014/2015 members were made aware of the continuing financial demands arising from the requirement for the Parish Council to take over the allotments from ESBC; issues relating to the Government's Localism Act; progressing the new parish plan and a neighbourhood development plan; and supporting the Neighbourhood Resource Centre as a result of funding being cut following the demise of the PCT.

It was noted that the Government's Council Tax Support Grant had been cut by £1,145 making a rise in the council precept unavoidable if the current services were to be maintained.

Members agreed that the budget for 2014/15 also needed to take into account the new demands of providing grants to the allotment associations previously provided by the Borough as well as meeting their share of funding towards the Neighbourhood Resource Centre in view of the important role it plays in the community.

### **Resolved:**

That the budget for 2014/2015 be set at £84,466 with the precept for 2014/2015 being set at £54,000.

<b><u>BUDGET FOR 2014/15</u></b>	<b>ACTUAL 2012/13 £</b>	<b>LIKELY 2013/14 £</b>	<b>PROPOSED 2014/15 £</b>	
<b>OPENING BALANCE</b>	<b>30,055.00</b>	<b>34,772.00</b>	<b>35,802.00</b>	
<b>INCOME</b>				
Precept + Gov. CTS Grant	<b>50,000.00</b>	<b>58,180.00</b>	<b>61,035.00</b>	
NRC Recharge	<b>0.00</b>	<b>12,000.00</b>	<b>14,000.00</b>	
Other Income	<b>12,402.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	*See 1
VAT Return	<b><u>2,556.00</u></b>	<b><u>7,000.00</u></b>	<b><u>5,000.00</u></b>	
<b>Total Income</b>	<b>64,958.00</b>	<b>80,180.00</b>	<b>83,035.00</b>	

## EXPENDITURE

Grants to Organisations S 137	1,000.00	4,000.00	5,000.00	
Development Funds S 137	352.00	4,000.00	4,000.00	
Insurance	448.00	450.00	450.00	
Lengthsman's SLA (with T&D)	17,223.00	23,000.00	19,000.00	*See 4
Clerk's Employment Costs	11,943.00	12,000.00	12,000.00	
Clerk's Expenses	156.00	156.00	156.00	
Planting, Maintenance & Equipment	13,206.00	10,000.00	10,000.00	
Travel Expenses	10.00	40.00	100.00	
Training Expenses	150.00	150.00	250.00	
Parish Plan	4,065.00	5,000.00	6,000.00	
Newsletter	1,484.00	2,000.00	2,000.00	
Notice Board	0.00	200.00	200.00	
Office Equipment & Stationary	263.00	250.00	300.00	
Audit Fee	530.00	450.00	450.00	
Subs- SPCA etc	758.00	754.00	760.00	
Election Expenses	0.00	-	-	
Advertising	0.00	100.00	200.00	
Resource Centre (Including Salaries)	8,170.00	15,000.00	22,000.00	
Contingency	<u>483.00</u>	<u>1,600.00</u>	<u>1,600.00</u>	*See 3
<b>Total Expenditure</b>	<b>60,241.00</b>	<b>79,150.00</b>	<b>84,466.00</b>	
<b>CLOSING BALANCE</b> (Reserves)	<b>34,772.00</b>	<b>35,802.00</b>	<b>34,371.00</b>	*See 2

## NOTES

1. Other income comprises grants (e.g. WASPs from ESBC), which is reducing due to financial constraints
2. £10,000 of reserves ring fenced for match funding towards new play equipment
3. Resource Centre Co-ordinator's Salary recharged to NRC Account managed by Trent & Dove
4. Lengthsman's SLA increased in 2013/14 due to charge for unrecovered VAT in previous year

It was reported that the William Coltman Memorial Peace Wood had been completed at a total cost of £29,338.86 inc. VAT plus £3,200 landscape architects fees. The grants received were £24,000 from the Borough's Neighbourhood Fund and £3,000 from the National Forest. The Clerk advised that he would need to check if the VAT was deemed to be recoverable in view of the Council's de-minimum limit in respect of its partial exemption status.

Reference was also made to the fact that the Winhill Bloomers will need to be able to manage a budget to purchase plants on behalf of the Parish Council from within the overall planting budget.

**Resolved:**

- That the contractor's bill for the Peace Wood be paid less the agreed maintenance and retention fees.
- That the Clerk in consultation with the Chairman agrees plant purchases made by Winhill Bloomers up to a total sum of £2000.

229/13 **GRANTS TO OTHER ORGANISATIONS**

The application for a grant of £500 from St Joseph's Church for refurbishment of the church hall had been received. It was agreed that this should be referred to the Grants Committee for further consideration/recommendations.

230/13 **REPORT ON ACCOUNTS PAID**

		£	cheque no	minute no
Thomas & Anca	Bingo Machine	127.20	711	190/13
NALC	CiLCA Text Book	54.99	712	204/12
RBL	Wreath	17.00	713	202/13
Reflex	Newsletter	437.00	714	204/12
Planters	Winter Bedding	159.48	715	204/12
ESBC	Nov 2013 Salaries & NI	2245.37	716	204/12

**Resolved:**

That payment of the above accounts is confirmed.

223/13 **DATE OF THE NEXT MEETING**

**Resolved:**

That the next meeting of the Parish Council be held on 23 January 2014 at 7.30 pm at The Neighbourhood Resource Centre.

The meeting finished at 8.50 pm.

Chairman